

Scrapbooking, Papercrafts and More
Reimbursement Voucher
(Submit <30 days, & within calendar month & year)

DATE: _____

- Budget item
- Pre-Authorization (Two board members):

1. _____ 2. _____

PAYMENT TO:

NAME: _____

Phone: _____

Committee: (check below)

- Club Equipment
- Club Expenses
- Club Supplies
- Craft Fair
- Crop
- Office Supplies
- Outreach
 - Happy Camp
 - MOW
- Social, Newcomers
- Social, Christmas
- Social, Coffee
- Sunshine
- Other

For: _____

Total Expenses \$ _____

Attach receipt &/or Credit Card Copy (required for payment)

Approved by Treas./Pres. _____

PAID: Date _____ Check # _____